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Project Briefing

Project identifier			
[1a] Unique Project Identifier	594	[1b] Departmental Reference Number	N/A
[2] Core Project Name	Barbican Residential Estate Lift Refurbishment		
[3] Programme Affiliation (if applicable)	N/A – Standalone Project		

Ownership	
[4] Chief Officer has signed off on this document	<Confirmation of having read and agreed with the content of this document>
[5] Senior Responsible Officer	Dan Sanders, Director of Barbican Residential Estate
[6] Project Manager	William Roberts

Description and purpose					
[7] Project Description					
The lifts across the Barbican Residential Estate are end of life and requiring overhaul. The project will be to complete an estate wide lift refurbishment programme.					
[8] Definition of Need: What is the problem we are trying to solve or opportunity we are trying to realise (i.e. the reasons why we should make a change)?					
The lifts across the estate are end of life and requiring overhaul. Replacement parts are becoming increasingly difficult to source, with repairs taking prolonged periods of time due to age of the lifts.					
Lifts are also not up to date with current regulations, the refurbishment project will tackle this.					
[9] What is the link to the City of London Corporate plan outcomes?					
[1] People are safe and feel safe. [4] Communities are cohesive and have suitable housing and facilities. [9] Our spaces are secure, resilient and well-maintained. [11] Our spaces are digitally and physically well-connected and responsive.					
[10] What is the link to the departmental business plan objectives?					
The City has a duty to keep the residential blocks of the Barbican Estate in good repair. This project will bring the lifts up to a good standard of repair, whilst also bringing them up to current regulations.					
[11] Note all which apply:					
Officer: Project developed from Officer initiation	Y	Member: Project developed from Member initiation		Corporate: Project developed as a large scale Corporate initiative	
Mandatory: Compliance with legislation, policy and audit	Y	Sustainability: Essential for business continuity	Y	Improvement: New opportunity/ idea that leads to improvement	Y

Project Benchmarking:	
[12] What are the top 3 measures of success which will indicate that the project has achieved its aims?	

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<These should be impacts of the activity to complete the aim/objective, rather than 'finishes on time and on budget'>>	
1) Improved reliability of the lifts post completion of the project.	
2) Upgrade the firefighting lifts to meet current regulations standards.	
3) Improved energy efficiency of the lifts, such as new low energy lighting and lighting control.	
[13] Will this project have any measurable legacy benefits/outcome that we will need to track after the end of the 'delivery' phase? If so, what are they and how will you track them? (E.g. cost savings, quality etc.)	
Improved lift reliability can be measured through a number of factors. Number of outages, length of outages, and cost of repairs can all be tracked. This will showcase the improved reliability and also cost savings of reduced repairs.	
[14] What is the expected delivery cost of this project (range values)[£]?	
Lower Range estimate: £14,500,000 Upper Range estimate: £17,800,000	
[15] Total anticipated on-going revenue commitment post-delivery (lifecycle costs)[£]:	
Maintenance costs will be covered by service charge. Already an ongoing maintenance cost in place for existing lifts.	
[16] What are the expected sources of funding for this project?	
Majority will be long lessee contributions. Barbican Res. Local Risk budget will be required to cover contributions of vacant flats.	
[17] What is the expected delivery timeframe for this project (range values)? Are there any deadlines which must be met (e.g. statutory obligations)?	
Lower Range estimate: 2027 – 2032 Upper Range estimate: 2027 – 2035 <Critical deadline(s):> Appointment of lift consultant critical to progress with programme. Potential for works commencement 2026 if prompt approval and consultant appointment, although unlikely. Works proposed to be phased across blocks. The number of blocks that can be complete simultaneously will be subject to available capacity of contractor & consultant workforce.	

Project Impact:	
[18] Will this project generate public or media impact and response which the City of London will need to manage? Will this be a high-profile activity with public and media momentum?	
No.	
[19] Who has been actively consulted to develop this project to this stage?	
<(Add additional internal or external stakeholders where required) >	
Chamberlains: Finance	Officer Name: N/A
Chamberlains: Procurement	Officer Name: N/A
IT	Officer Name: N/A
HR	Officer Name: N/A
Communications	Officer Name: N/A
Corporate Property	Officer Name: N/A
External	N/A
[20] Is this project being delivered internally on behalf of another department? If not ignore this question. If so:	
Please note the Client supplier departments.	

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Who will be the Officer responsible for the designing of the project? If the supplier department will take over the day-to-day responsibility for the project, when will this occur in its design and delivery?	
Client	Department: N/A
Supplier	Department: N/A
Supplier	Department: N/A
Project Design Manager	Department: N/A
Design/Delivery handover to Supplier	Gateway stage: N/A <Before Project Proposal>, <Post Project Proposal>, <Post Options Appraisal>, <Post Detailed design>, <Post Authority to start work>